



## A GREAT OPPORTUNITY TO JOIN A LEADING BPO COMPANY IN SRI LANKA

Legacy Healthcare Private Limited provides Insurance Claim Processing with Revenue Cycle Management Services to a fast growing, recession proof healthcare industry in the USA. We are committed to delivering processed Medical Insurance claims which meet US Healthcare industry standards, whilst meeting stringent time targets and client expectations. We are leading RCM Company Headquartered in Dallas Texas with operations based in Colombo, Kandy and Chennai.

### Senior Network Administrator (Night shift) - Kandy

#### Duties & Responsibilities

- Serves as a technical expert in the area of network administration
- responsible for the installation and configuration of new software and hardware, including the server network, devices, and firewalls.
- Is responsible for monitoring system performance, IT system operations and storage utilization.
- Plans for necessary hardware or software upgrades to support system growth.
- Manages user accounts and assets and assigns and updates security permissions on the network according to security policy.
- Provides support with escalated help desk requests.
- Manage devices on Legacy Health LLC network through Active Directory
- Leads a team of systems administrators, coordinates with different departments.
- Mentors team members and educates users.
- Manages user accounts and assets ( 0365 accounts and inventory items ) , and assigns and updates security permissions on the network according to security policy.
- Responsible for monitoring system performance, IT system operations and storage utilization.
- Microsoft 0365 Portal Management, SharePoint Cloud Platform Administration and Licensing

#### Experience & Skillset required

- BSc in IT/Computer Science or Equivalent Qualification.
- Good understanding of Windows Server, Active Directory Configuration and Management
- More than 5 years' experience as a Network administrator or relevant role
- Sound Knowledge of MS 0365 Platform, SharePoint, Azure, AWS Cloud platform
- Strong problem-solving skills and analytical skills.
- Ability to work independently with minimum supervision and in collaboration with the team
- Keep an eye on the projects in discussion with the project team

#### In return, we provide you with

- Competitive remuneration package
- Transport
- Health insurance cover



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Email your CV to:  
**careers-kandy@legacyhealthllc.com**  
Mention the position and shift applied for in the subject  
line.

*Legacy Healthcare is an equal opportunity employer.*

