



**THE OPEN UNIVERSITY OF SRI LANKA**  
**Department of Marketing Management**  
**Faculty of Management Studies**

**VACANCY**  
**Post of Academic Coordinator**  
**(On Contract) Full Time**

The Department of Marketing Management of the Faculty of Management Studies is looking for an Academic Coordinator (on contract) to support the delivery of the MSc in Public Procurement and Supply Chain Management Programme.

**Qualifications:**

- Bachelor's degree in the management discipline from a recognized University.  
(Holding a professional qualification will be preferred)
- 3 years' experience in academic administration/Coordination/industry.
- Fluency in English and Sinhala/Tamil.
- Ability to use MS Office software and the use of Internet based and mobile applications, for communication.
- Ability to work flexible hours, depending on the requirements of the Department of Marketing Management.

**Notes:**

- A fixed monthly allowance of 45,000/= (gross salary) per month will be paid.

**Suitably qualified persons are requested to forward their comprehensive CVs to [hdmkt@ou.ac.lk](mailto:hdmkt@ou.ac.lk) before 20<sup>th</sup> March 2024. Shortlisted candidates will be called for final interviews.**

Registrar,  
The Open University of Sri Lanka,  
Nawala, Nugegoda.  
11<sup>th</sup> March 2024

**For any clarification, please contact 0112881023**