

# VACANCIES

## MINISTRY OF AGRICULTURE AND PLANTATION INDUSTRIES

### AGRICULTURAL AND AGRARIAN INSURANCE BOARD

Applications are invited from qualified citizens of Sri Lanka for the undermentioned vacancies that exist at the Agricultural and Agrarian Insurance Board.

#### 01. DIRECTOR GENERAL (No. of Posts - 01)

##### Job Description

Implementation of the Administrative, Human Resources and Disciplinary Activities of the Board, Operation of Financial Activities, Implementation of the Entire Plans of the Board, Leading and Motivating the entire staff towards the above, Supervision to Achieve Entire Goals of the Institution and being responsible to the Board of Directors on the above.

##### Qualifications and Experience:

###### i. Recruitment of External Applicants

A degree in the subject field of Management / Business Administration / Commerce / Economics / Law from a university recognized by the University Grants Commission and should have obtained a Master's degree in Science / Arts and 18 years experience in Management Level in the Government Sector / Corporation or Board / in a reputed large scale private institution. (Out of this 3 years should be in a Senior Management position.)

###### ii. Recruitment of Internal Applicants

##### Qualifications:

Should have completed a satisfactory service period of three (03) years in a post in the Senior Management (HM 1-1) Service Category of the Board.

##### Mandatory Qualification:

Should have earned all the salary increments on the specific date during the service period of qualification, and should not have been subjected to any disciplinary action during that period.

##### Salary Scale:

Salary Scale for this post as per Schedule I of Management Services Circular No. 02/2016 dated 25.04.2016 is: HM 1-3 Rs. 86,865 – 15x2270 – 120,915/- (HM 1-3 – 2016)  
(In addition to the above, other allowances approved by the Board will be paid)

**Age Limit:** Should be not less than 35 years and not more than 50 years. (Maximum age limit is not applicable to internal applicants)

##### Additional Qualifications:

1. Ability to work in English language
2. Knowledge in the use of computers and having vocational educational qualifications in this regard.

##### Others:

##### Every candidate should be:

- (a) A citizen of Sri Lanka
- (b) Should be physically and mentally fit to perform the duties entrusted to this post and to serve in any part of the island.
- (c) Should have an excellent moral character

**Method of Recruitment:** By a structured interview

##### Conditions of Service

This post is permanent. Employee should contribute 10% of the salary and the Agricultural and Agrarian Insurance Board will contribute 15% to the Employees Provident Fund. Board will also contribute 3% of the salary to the Employees Trust Fund.

Applicants who are already in the service of government departments, statutory Boards and Corporations should direct their applications through the Heads of their respective institutions and the maximum age limit will not be applicable for them. Further, the Head of the Institution should have certified that the candidate could be released from service within a month if he/she is selected for the post.

##### Method of Applying:

Applications containing all details regarding the name, address, age, educational qualifications, professional qualifications and experience along with copies of certificates and names and addresses of two non-related referees should be sent by registered post to the address given below to receive on or before 19.04.2024. Applications that do not contain the copies of certificates and late applications will be rejected. When applying the name of the post applying for should be mentioned on the left hand top corner of the envelope containing the application. The Board of Directors reserves the right to take the final decision regarding the recruitment.

##### Chairman

**Agricultural and Agrarian Insurance Board**

**No. 117, Subhadrarama Road**

**Gangodawila**

**Nugegoda**

22.03.2024