

BRANCH COORDINATOR

(Negombo Branch)

IgniterSpace (Pvt) Ltd.

Sri Lanka's Largest Technology Education Provider for Children.

KEY RESPONSIBILITIES

- Ensuring the Quality of the Innovation program delivery and facilities of the center.
- Managing the branch operations and administration activities.
- Plan and execute marketing activities carried out in the particular branch.
- Experience in customer care will be added advantage.

QUALIFICATIONS

- Excellent English and Sinhala communication skills.
- Pleasant conversation skills.
- Good passion in the field of operations & Marketing.
- Previous experience in operations will be an added benefits.
- Female candidates only.
- Age below 25 years.

***Working dates are Wednesday to Sunday.
Monday & Tuesday are holidays.***

Send your CV to **careers@igniterspace.com**

Tel : 077 534 3031

No. 198 St Joseph's St, Negombo