

**MINISTRY OF WILDLIFE AND
FOREST RESOURCES CONSERVATION
DEPARTMENT OF FOREST
CONSERVATION**

**Limited Competitive Examination for
Recruitment to the Post of Range Forest Officer
of Training Grade of Sri Lanka Technological
Service in the Department of Forest Conservation
- 2023**

APPLICATIONS are called from eligible Beat Forest Officers confirmed in service, who have completed ten (10) years of active and satisfactory service with immediately preceding five (05) years of satisfactory service in the Department of Forest Conservation, for recruitment to the post of Range Forest Officer of Training Grade of Sri Lanka Technological Service of the Department of Forest Conservation. The examination will be held in June 2024 in Colombo.

1. Salary Scheme:

- i. Training Grade: MN 1 as per Public Administration Circular No.03/2016, Rs. 27,140 – 1X300 – 27,440/-
- ii. Class 111: MN 3as per Public Administration Circular No.03/2016, Rs.31040-10×445-11×660-10×730-10×750-57550/-

2. General Terms of Engagement and Service Conditions:

- i. Candidates will be recruited first to the Training Grade and the period of training is two (02) years.
- ii. Appointment to the post of Range Forest Officer, Grade III of the Sri Lanka Technological Service will be made after passing the National Vocational Qualifications Level 6 (NVQ – 6) examination held at the end of the two (02) years of training.
- iii. This post is permanent and pensionable. The appointees shall be subject to a policy decision taken by the Government in future regarding the Pension Scheme applicable to this post.
- iv. The appointment shall be subject to a probation period of one (01) year.
- v. The workplaces of the Range Forest Officers are situated in remote locations in forested

areas and the selected candidates shall serve in any part of the Island.

- vi. Sections in the Service Minutes of the Sri Lanka Technological Service and in the Scheme of Recruitment for the posts of Range Forest Officers and Foresters of Supervisory Management Assistant - Technological Service Category shall apply.

3. Age Limit–Not applicable.

4. Educational and Other Qualifications – All applicants should have suitably fulfilled the following qualifications as at the closing date for applications.

- (i) Should have passed the G.C.E.(Ordinary Level) Examination in six(06) subjects with Credit passes for Language or Literature, Mathematics and Science in not more than two (02) sittings.
- (ii) Should be a citizen of Sri Lanka.
- (iii) Should be of excellent character.
- (iv) Should have fulfilled all the qualifications required for recruitment to the post by the closing date for applications, as mentioned in 4.
- (v) All applicants should be both physically and mentally fit to serve in any part of the Island and to perform the duties of the post.
- (vi) Should possess an active and satisfactory period of service of ten (10) years and a satisfactory period of service in the immediately preceding five (05) years as a Departmental Beat Forest Officer.
- (vii) Should have passed 1. Tree Identification Test (practical) 2. Examination on Forestry Law as a Departmental Beat Forest Officer.
- (viii) Should have completed the one (01) year course conducted by the Sri Lanka Forestry Institute for Beat Forest Officers, passed the final examination and obtained the relevant certificate.

5. Method of Recruitment

- i. The applicants who qualify under Paragraph 4 above will sit for a written examination and

based on marks obtained thereof in the order of priority, there will be a general interview for the number of applicants corresponding to the number of applicants to be recruited. The applicants will be recruited in proportion to the prescribed number of vacancies based on the total marks obtained in the examination in the order of priority.

- ii. Concerning recruitment for the last available vacancy, when there are several candidates who have scored equal marks as mentioned in Paragraph 5.1 above, the instructions of the Public Service Commission on the matter will be followed. All the candidates will be notified of the results personally by the Commissioner General of Examinations by post or through the website www.results.exams.gov.lk.
- iii. The candidates who are recruited to the post will be absorbed to Grade III of the Sri Lanka Technological Service after completing the theoretical and practical training course conducted by the Sri Lanka Forestry Institute for Range Forest Officers and passing the National Vocational Qualification Level 6 (NVQ 6) examination.

The apprentices who fail to get through the examination held at the end of the course will have the opportunity to extend their training period for a period of not more than six (06) months. Apprentices who are unable to pass the examination which will be held again at the end of the extended training period will be released to their previous posts.

- iv. The selected applicants will be confirmed in service after passing the Tree Identification Test and a probation period of one (01) year.

6. Syllabus

<i>Question Paper</i>	<i>Syllabus</i>
1. Intelligence Test Duration- 01 hour Marks- 100	There are 50 multiple choice and short answer questions in order to test the candidate's rational thinking, analytical skills, decision making ability and judgment. All questions should be answered.

<i>Question Paper</i>	<i>Syllabus</i>
2. Subject related Technical Test Duration - 02 hours Marks - 100	This is a structured and semi-structured question paper to test the knowledge and understanding of the candidates on the function of a Range Forest Officer, field control, raids and prevention of forestry crimes (Forestry Law), functions of a Court, nursery management and maintenance, administration and maintenance of records in a Range Forest Office, office practices, establishment matters and financial regulations related to the administration of a forest range, storage management, estimate preparation, maintenance of reforestation, environmental conservation and forestry extension activities and on maintaining the close relationship between the forests and the Public. All questions should be answered.

The examination will be held in Sinhala, Tamil and English media. Later changes to the medium applied for will not be allowed.

The candidates should sit for both question papers in one medium of language. They should score not less than 40% marks for each paper in order to pass the examination.

7. Applications and Other Information

- i. The application should conform to the specimen at the end of the notice. It should be prepared on papers sized 21x29 cm (A 4 size) using both sides and Nos. 1-8 should be included on page 01 and the remainder on page 02. The application should be completed by the applicant in own hand writing and in the medium of language in which the candidate will sit for the examination. "Recruitment to the Post of Range Forest Officer (Limited) – 2023" should be indicated in the top left hand

corner of the envelope. The application should be sent by registered post to Commissioner General of Examination, Establishment, Examinations and Organization branch, Department of Examinations, P.O. Box 1503, Colombo on or before **19.04.2024**. (Applications should not be sent to any personal name or any other address) Retaining a photocopy of the completed application will be useful. The name of the examination indicated at the top of the application should be written in English other than Sinhala in Sinhala applications and in English other than Tamil in Tamil applications.

- ii. Applications which are delayed, incomplete and which do not conform to the given specimen will be rejected without prior notice. It is advisable to check whether the application conforms to the specimen given in the notice, whether the application has been duly perfected, whether the prescribed examination fees have been paid, the details included in the application and whether the receipt has been pasted before forwarding your application.
- iii. No complaints regarding applications lost in the post will be entertained.
- iv. Eligible officers should forward their applications through the Head of Institution/ Department.
- v. Receipt of the application will not be acknowledged.

8. Examination Fees

- i. The examination fee is Rs. 600. The receipt obtained on payment of this fee to any post office or sub post office to be credited to the State revenue under revenue head No. 20-03-02-13 of the Commissioner General of Examinations, should be pasted firmly in the designated place on the application. The examination fee has to be paid before the closing date of applications. (Retaining a photocopy of the receipt with the applicant will be useful)
- ii. The examination fee is non-refundable and not transferable for any other examination.

9. The applicant should produce one, several or all of the following documents when required.

- i. Birth certificate ;
- ii. Educational certificates ;
- iii. A certificate recently obtained from the Grama Niladari ;
- iv. Two character certificates ;
- v. Other relevant certificates.

N.B. - Documents/certificates or photocopies of the same should not be sent along with the application.

10. Based on the assumption that only those eligible according to the Gazette notification have applied, admission cards will be issued by the Commissioner General of Examinations to candidates who have sent duly perfected applications on or before the closing date along with the receipt obtained after paying the examination fee. A notice will be published by the Department of Examinations once the admission cards are issued. If a candidate has not received the admission card even after 02 or 03 days of the publication of the notice, he/she should inquire from the Establishment, Examinations and Organization branch of the Department of Examinations as indicated in the notice. During the inquiries, the applicant should give the name of the examination, full name, NIC number and address accurately. If the applicant resides outside of Colombo, making inquiries would be more efficient by sending a request letter mentioning a fax number and other information to the fax number mentioned in the notice in order to obtain a copy of the admission card. It would be useful to have the retained copy of the application, the copy of the receipt obtained after payment of the examination fee and the receipt obtained after sending the application by registered post, ready in order to confirm any information required by the Department of Examinations.

The issue of an admission card to a candidate does not necessarily mean that he or she has the required qualifications to sit for the examination and the admission card in which his/her signature has been duly attested should be submitted to the Head of the examination centre on the first day of the examination.

The candidates are subject to the rules and regulations imposed by the Commissioner General of Examinations on the conducting and the issue of results of the examination. Those who violate

such rules and regulations will be subject to any punishment determined by the Commissioner General of Examinations.

11. The candidates will be required to prove his/ her identity at the examination hall to the satisfaction of the Supervisor for each subject he /she offers. For this purpose, any of the following documents will be accepted.

- I. National Identity Card ;
- II. A valid Passport ;
- III. A valid Sri Lankan Driving Licence.

Candidates should enter the examination hall without covering face and ears so that their identity can be verified. Candidates who refuse to prove their identity will not be permitted to enter the examination hall. Further, candidates should remain with uncovered face and ears until they leave the examination hall, allowing the examination supervisors to confirm their identity.

12. Penalty for furnishing false information- If a candidate is found to be ineligible before or after selection, his/her candidature or selection is liable to be cancelled at any stage. If after selection, any of the particulars furnished by a candidate is found to be false within his/her knowledge or if he/she is found to have willfully changed any important fact, he/she will be liable to dismissal from the Public Service.
13. In the event of any inconsistency between Sinhala, Tamil and English texts of this notice, the Sinhala text shall prevail.
14. If required, action will be taken as per the decision of the Conservator General of Forests regarding matters not mentioned in this notice.

E.A.P. NISHANTHA EDIRISINGHE,
Conservator General of Forests.

Department of Forest Conservation,
Rajamalwatta Road,
Battaramulla,
On 15th of March 2024.