

## Vacancies

Sri Lanka Export Credit Insurance Corporation (SLECIC), the only Export Credit Agency in Sri Lanka which falls under the purview of the Ministry of Finance, Economic Stabilization and National Policies. We are in the business of providing information, support and protection by way of credit management solutions to Sri Lankan Exporters, Banks & Financial Institutions.

As we continue to grow and forge ahead, we invite outgoing individuals with strong interpersonal skills to be part of our esteemed organization.

### 01. Post of Head of Marketing / Deputy General Manager (Marketing) - HM 1-3 - Vacancy 01

#### Educational Qualifications (1 or 2 below)

1. A Bachelor's Degree in Marketing, Business Administration, Business Management, Commerce or any other relevant field which is recognized by the U.G.C.

WITH

A Postgraduate Degree qualification (Master's Degree) in the relevant field or Associate Membership of a recognized Professional Chartered Institute, which is relevant in the subject area of the post

AND

Minimum of 15 years experience at a "Managerial Level" out of which 02 years of experience should be at Senior Management Level with a proven track record in a Corporation, Statutory Board/ Institution or a reputed private institution.

2. Fellow/Full Membership of recognized Professional Chartered Institution in a related field to the post

AND

Minimum of 15 years experience at a "Managerial Level" in a Corporation, Statutory Board/ Institution or a reputed private institution.

**Age : should be not less than 35 years and not more than 55 years.**

**Salary Scale : HM 1-3 - 2016 Rs. [86,865 - 15 x 2,270 = 120,915] + All Government approved Allowances including Transport**

### 02. Post of Assistant General Manager (Operations) HM 1-1 - Vacancy 01

#### Educational Qualifications (1 or 2 below)

1. A Bachelor's Degree in Economics, Statistics or Mathematics, Business Administration, Accountancy, Commerce, Law or any other relevant field which is recognized by the U.G.C.

WITH

A Postgraduate Degree qualification (Master's Degree) in the relevant field or Associate Membership of a recognized Professional Institute, which is relevant in the subject area of the post

AND

Minimum of 13 years experience at a "Managerial Level" in a Corporation, Statutory Board/ Institution or a reputed private institution.

2. Fellow/Full Membership of a recognized Professional Chartered Institution in a related field to the post

AND

Minimum of 13 years experience at a "Managerial Level" in a Corporation, Statutory Board/ Institution or a reputed private institution.

**Age : should be not less than 35 years and not more than 55 years.**

**Salary Scale : HM 1-1 - 2016 Rs. [80,295 - 15 x 2,270 = 114,345] + All Government approved Allowances including Transport**

### 03. Post of Assistant General Manager (Claims & Recoveries) HM 1-1 - Vacancy 01

#### Educational Qualifications

1. A Bachelor's Degree in Law, Accountancy, Finance, Commerce or any other relevant field which is recognized by the U.G.C.

WITH

2. A Postgraduate Degree qualification (Master's Degree) in the relevant field or Associate Membership of a recognized Professional Institute, which is relevant in the subject area of the post.

AND

Minimum of 13 years experience at a "Managerial Level" in a Corporation, Statutory Board/ Institution or a reputed private institution.

**Age : should be not less than 35 years and not more than 55 years.**

**Salary Scale : HM 1-1 - 2016 Rs. [80,295 - 15 x 2,270 = 114,345] + All Government approved Allowances including Transport**

### 04. Post of Assistant Manager (Marketing) MM 1-3 - Vacancies 02

#### Educational Qualifications (1 or 2 below)

1. A Bachelor's Degree in Marketing, Business Administration, Business Management, Commerce or any other relevant field which is recognized by the U.G.C.

AND

A minimum of one year post qualifying experience in the relevant field to the Post, after obtaining the first degree.

2. Having passed the Intermediate Examination of a recognized professional Chartered Institute of which the subject area is relevant to the post and a minimum of one year post qualifying experience in the relevant field to the post.

**Age : Should be not less than 22 years and not more than 45 years.**

**Salary Scale : MM 1-3 - 2016 Rs. [55,925 - 10 x 1,375 - 15 x 1,910 = 98,325] + All Government approved Allowances**

### 05. Post of Assistant Manager (Claims & Recoveries) MM 1-3 - Vacancy 01

#### Educational Qualifications

A Bachelor's Degree in Law, Accountancy, Finance, Commerce or any other relevant field which is recognized by the U.G.C.

AND

A minimum of one year post qualifying experience in the relevant field to the Post, after obtaining the first degree.

**Age : Should be not less than 22 years and not more than 45 years.**

**Salary Scale : MM 1-3 - 2016 Rs. [55,925 - 10 x 1,375 - 15 x 1,910 = 98,325] + All Government approved Allowances**

### 06. Post of Assistant Manager (Operations) MM 1-3 - Vacancies 02

#### Educational Qualifications

A Bachelor's Degree in Economics, Statistics or Mathematics, Business Administration, Commerce, Accountancy, Law or any other relevant field which is recognized by the U.G.C.

AND

A minimum of one year post qualifying experience in the relevant field to the Post, after obtaining the first degree.

**Age : Should be not less than 22 years and not more than 45 years.**

**Salary Scale : MM 1-3 - 2016 Rs. [55,925 - 10 x 1,375 - 15 x 1,910 = 98,325] + All Government approved Allowances**

### 07. Post of Junior Manager (Marketing) JM 1-2 - Vacancies 02

#### Educational Qualifications (1 or 2 below)

1. A Bachelor's Degree in Marketing, Business Administration, Business Management, Commerce or any other relevant field which is recognized by the U.G.C.
2. Having passed the Intermediate Examination of a recognized Professional Chartered Institute of which the subject area is relevant to the post

**Age : Should be not less than 22 years and not more than 45 years.**

**Salary Scale : JM 1-2 - 2016: Rs. [43,355 - 10 x 755 - 18 x 1,135 = 71,335] + All Government approved Allowances**

### 08. Post of Junior Manager (Operations) JM 1-2 - Vacancy 01

#### Educational Qualifications

A Bachelor's Degree in Economics, Statistics or Mathematics, Business Administration, Commerce, Accountancy, Law or any other relevant field which is recognized by the U.G.C.

**Age : Should be not less than 22 years and not more than 45 years.**

**Salary Scale : JM 1-2 - 2016: Rs. [43,355 - 10 x 755 - 18 x 1,135 = 71,335] + All Government approved Allowances**

### 09. Post of Junior Manager (Claims & Recoveries) JM 1-2 - Vacancy 01

#### Educational Qualifications

A Bachelor's Degree in Law, Commerce, Accountancy, Finance or any other relevant field which is recognized by the U.G.C.

**Age : Should be not less than 22 years and not more than 45 years.**

**Salary Scale : JM 1-2 - 2016: Rs. [43,355 - 10 x 755 - 18 x 1,135 = 71,335] + All Government approved Allowances**

### 10. Post of Driver PL3 - Vacancies 02

#### Educational Qualifications

Having passed six (06) subjects in G.C.E. (O/L) examination, at least with two (02) credit passes in maximum of two sittings.

AND

Having obtained the license issued by the Commissioner General of Motor Traffic for driving heavy vehicles and a minimum of three (03) years experience in driving after obtaining the driving license.

**Age : Should be not less than 18 years and not more than 45 years.**

**Salary Scale : PL 3 - 2016 Rs. [26,290 - 10 x 270 - 10 x 300 - 10 x 330 - 12 x 350 = 39,490] + All Government approved Allowances**

#### General Conditions

**Every applicant,**

- Should be a citizen of Sri Lanka.
- Should be physically and mentally fit to discharge the duties of the post well and to serve in any part of the Island.
- Should be of excellent moral character.

Applicants who are working in Government Departments, State Corporations & Statutory Bodies should forward their applications through their respective Heads of Institutions.

Applications for the above posts, along with photocopies of relevant certificates, should be sent by registered post addressed to the "Chairman & Managing Director, Sri Lanka Export Credit Insurance Corporation, Level 4, NDB-EDB Tower, No. 42, Nawam Mawatha, Colombo 02" to be received on or before 18th March 2024. The post applied for should be mentioned on the top left-hand corner of the envelope.



Chairman & Managing Director  
Sri Lanka Export Credit Insurance Corporation  
Level 4, NDB - EDB Tower, Telephone : 011 2307519  
No 42, Nawam Mawatha, Fax : 011 2307515  
Colombo 02. Web : www.slecic.lk