



# PARLIAMENTARY BUDGET OFFICE

## VACANCIES

In terms of Section 14 of Parliamentary Budget Office Act No. 6 of 2023, applications are invited from citizens of Sri Lanka who are competent, honest, of high moral integrity and of good repute for the posts of “Parliamentary Budget Officer” and “Deputy Parliamentary Budget Officer” for the Parliamentary Budget Office.

The Parliamentary Budget Office was established with the intention of assisting the legislature in its performance of public finance responsibilities under the Constitution.

The Parliamentary Budget Office shall be independent, non-partisan, and exclusive of and protected from any political influence. It shall further be appropriately staffed with well qualified economists, and be tasked with producing high quality analysis and reports.

Applications should be sent under registered cover to reach the “Secretary-General of Parliament, Parliament of Sri Lanka, Sri Jayewardenepura Kotte” on or before **6th May 2024**, indicating the post applying for on the top left corner of the envelope. (This notice is accessible via [www.parliament.lk](http://www.parliament.lk))

### 1. PARLIAMENTARY BUDGET OFFICER

#### 1.1 Salary Scale:

The monthly salary scale specified for this post is 358,150 - 5X10,030 - 408,360/- (The minimum initial gross monthly remuneration together with all other allowances will be approximately Rs. 665,000/-)

#### 1.2 Age Limit:

Should be not more than 65 years of age by the closing date for applications

#### 1.3 Experience:

At least 15-years of experience in government budgeting, financial policy, fiscal policy, or macroeconomic analysis.

### 2. DEPUTY PARLIAMENTARY BUDGET OFFICER

#### 2.1 Salary Scale:

The monthly salary scale specified for this post is 302,510 - 5X8,470 - 344,860/- (The minimum initial gross monthly remuneration together with all other allowances will be approximately Rs. 560,000/-)

#### 2.2 Age Limit:

Should be not more than 65 years of age by the closing date for applications

#### 2.3 Experience:

At least 10-years in government budgeting, financial policy, fiscal policy, macroeconomic analysis, and/ or the expenditure management system in Sri Lanka.

### 3. Educational Qualifications:

- A degree from a recognized university in a relevant field of study such as economics, business, finance, political science, or public administration.
- A postgraduate degree or significant experience in economics, public policy, management, business, or finance.
- Significant management experience at the senior executive level (in a private/public sector or a non-government/research organization); and
- Substantial experience leading high-level budgeting, economic, and/ or financial analyses, ideally related to the public sector.

### 4. Skills and Competencies:

- Knowledge of the Sri Lankan Government’s budgeting process, expenditure management processes, and public sector management principles such as accountability and transparency.
- Significant understanding of the principles and practices of public finance, macro economic and fiscal policy.
- Understanding of Parliament’s constitutional responsibilities in relation to public finance and the role played by different parliamentary stakeholders.
- Capacity to navigate and respond to competing interests in complex, partisan situations in a manner that maintains individual and institutional independence.
- Ability to quickly synthesize and effectively communicate complex information in clear language to non-technical audiences and act as a spokesperson when interacting with the public, media, public institutions, parliamentarians, governments, and other organizations.

### 5. Personal Attributes:

- Integrity and high ethical standards.
- Impartiality and independence.
- Strategic thinker
- Sound judgment and tact in partisan environments.
- Excellent interpersonal skills.
- Experience leading and managing high-performing teams.

### 6. Method of Recruitment:

On the merit of a structured interview

### 7. Terms and Conditions of Service

Refer the Parliamentary Budget Office Act. No. 6 of 2023, [http://www.documents.gov.lk/files/act/2023/6/06-2023\\_E.pdf](http://www.documents.gov.lk/files/act/2023/6/06-2023_E.pdf)

### 8. Disqualifications:

Refer the Parliamentary Budget Office Act No. 6 of 2023, [http://www.documents.gov.lk/files/act/2023/6/06-2023\\_E.pdf](http://www.documents.gov.lk/files/act/2023/6/06-2023_E.pdf)

### 9. Applicants should attach to their application, copies of the following certificates. Originals of the certificates should be produced when called upon to do so.

- a) Birth Certificate
- b) Certificates of Educational Qualifications
- c) Certificates of Professional Qualifications
- d) Certificates of Experience

### 10. Applicants serving in the Public/ Provincial Public Services should send their applications through relevant Heads of Departments / Institutions.

### 11. Canvassing in any form will be a disqualification.

### 12. Applications received after the closing date will be rejected.

**Secretary - General of Parliament**  
**Parliament of Sri Lanka,**  
**Sri Jayewardenepura Kotte.**

April 5, 2024.