



**THE OPEN UNIVERSITY OF SRI LANKA**  
**FACULTY OF HUMANITIES AND SOCIAL SCIENCES**  
**VACANCY**

**POST OF PROJECT ASSISTANT (On Contract)**

**Office of the Dean/FHSS**

Applications are invited for the above post at the Office of the Dean, Faculty of Humanities & Social Sciences.

**Qualifications:**

- The applicants should hold a bachelor's degree from a recognized university.
- Ability to communicate in three languages (Sinhala, English and Tamil) and to handle correspondence in English.
- Ability to handle administrative work, scheduling and coordination work.
- Proficiency in computer literacy.

**Nature of the appointment:**

Appointment will be made initially for six months and extendable up to two years based on performance.

**Remuneration:**

Fixed monthly allowance of Rs. 30,000/- (inclusive of COL allowance) and will be entitled for EPF and ETF.

Suitably qualified candidates are invited to **apply with a CV through email: [hadia@ou.ac.lk](mailto:hadia@ou.ac.lk) on or before 08.04.2024.**

The decision of the Open University of Sri Lanka shall be final and conclusive. Applications received after the closing date will not be considered. Incomplete applications will be rejected. University has the right to shortlist the candidates and qualified shortlisted candidates will be called for an interview.

**Inquiries:** (Ms. HAMD Dias - Telephone No. 0112881377)

Registrar  
The Open University of Sri Lanka  
Date: 01.04.2024