



# HDFC BANK

This is an ideal opportunity to advance your career in banking, with a bank which has served the nation for over three decades standing by all stakeholders, providing shelter and support in fulfilling the aspirations of Sri Lankans including business community through diversified financial solutions.

The Bank is in the process of chartering into new vistas of development banking.

The HDFC Bank is looking for competent, dynamic & result oriented individual with a proven track record to fill the following position.

## Assistant Executive Information System Audit

### Key Responsibilities:

- To perform general application and control reviews a complex computer information system.
- Develop new suggestions and maintaining computerized audit software.
- Checking audit trials, propose and adopt necessary system controls.
- Performing information control reviews to include system development standards, operating procedures, system security, programming controls, communication controls, backup and disaster recovery, and system maintenance.
- Performing reviews of internal control procedures and security for systems under development and/or enhancements to current systems.
- Preparing and presenting reports and other technical information to the management.
- Follow- up on audit findings to ensure on corrective measures.
- Conducting operational, compliance, financial and investigative audits when required.
- Ensure compliance with established internal control procedures by examining system records reports, opening practices.

### 1. Eligibility criteria

- Degree in IT/Diploma in Information Technology/Information System in a recognized institution.
- Minimum 03 years of working experience in System Auditing in a reputed Bank/Financial Institution.
- Possession of Information System Auditor (CISA) certification would be an added advantage.
- Experience in data analyzing skills.
- Excellent communication skills and report writing skills.

**Age Limit:** Preferably below 45 years

An attractive remuneration package awaits the right candidate.

### APPLICATION PROCEDURE

Applications with two non-related referees, should be sent via email to [careers@hdfc.lk](mailto:careers@hdfc.lk) on or before **10.06.2023** indicating the position applied in the subject line of the e-mail.

HDFC Bank of Sri Lanka  
Sir Chittampalam A.Gardiner Mawatha,  
P.O.Box 2085, Colombo 02.  
Telephone : 0112356800      [www.hdfc.lk](http://www.hdfc.lk)